

**TOWN OF LIMON
BOARD OF TRUSTEES
Regular Meeting
January 4, 2018
7:00 P.M.**

Notice of this meeting was published in the Limon Leader on January 4, 2018 and at Town Hall on December 29, 2017.

Mayor Coonts called the meeting to order at 7:00 p.m.

ROLL

Town Clerk Chris Snyder called roll. Members of the Board present: Mayor Coonts; Trustees: Beattie, Hoover, Metcalf, Parmer and Randolph.

STAFF

Staff present: Town Manager Stone, Town Attorney Kimble, Chief of Police Yowell, and Town Clerk Snyder.

GUESTS

Gary Lewman, Tucker Thompson, Will Bublitz, Sara Doll, Troy McCue, Josh Niebur and John Sullivan.

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

Trustee Metcalf moved to approve the minutes for December 7, 2017; seconded by Trustee Randolph. Abstain: Trustee Hoover. Motion carried.

Trustee Parmer moved to approve the minutes for December 19, 2017, as corrected; seconded by Trustee Metcalf. Abstain: Trustee Hoover. Motion carried.

ORDINANCE NO. 612; ECONOMIC DEVELOPMENT INCENTIVE AGREEMENT

Assistant Town Manager Kiely introduced and there was read the title of the following proposed ordinance and the entire text of said ordinance was submitted in writing to each member of the Board of Trustees and the Mayor.

Ordinance No. 612; An Ordinance Approving an Economic Development Incentive Agreement with Project Badger and Authorizing the Execution of Said Agreement.

Trustee Parmer moved to approve Ordinance No. 612; seconded by Trustee Beattie. Motion carried unanimously.

RESOLUTION NO. 18-01-01; POSTING PLACE

Town Manager Stone introduced and there was read the title of the following proposed resolution and the entire text of said resolution was submitted in writing to each member of the Board of Trustees and the Mayor.

Resolution No. 17-01-01; A Resolution Designating the Posting Place for Public Meetings.

Trustee Metcalf moved to approve Resolution No. 18-01-01; seconded by Trustee Hoover. Motion carried unanimously.

RESOLUTION NO. 18-01-02; MANAGER REPLACEMENT

Town Manager Stone introduced and there was read the title of the following proposed resolution and the entire text of said resolution was submitted in writing to each member of the Board of Trustees and the Mayor.

Resolution No. 18-01-02; A Resolution Designating a Replacement for the Town Manager in Case of Extended Absence or Incapacitation During the Calendar Year 2018.

Trustee Randolph moved to approve Resolution No. 18-01-02; seconded by Trustee Parmer. Motion carried unanimously.

RESOLUTION NO. 18-01-03; TRUSTEE VACANCY

Town Manager Stone introduced and there was read the title of the following proposed resolution and the entire text of said resolution was submitted in writing to each member of the Board of Trustees and the Mayor.

Resolution No. 18-01-03; A Resolution Announcing the Vacancy of A Board of Trustee Position and Issuing Notice that the Position Shall be Open for Election at the Municipal Election to Be Held on April 3, 2018.

Trustee Hoover moved to approve Resolution No. 18-01-03; seconded by Trustee Beattie. Motion carried unanimously.

RESOLUTION NO. 18-01-04; JOB DESCRIPTIONS

Town Manager Stone introduced and there was read the title of the following proposed resolution and the entire text of said resolution was submitted in writing to each member of the Board of Trustees and the Mayor.

Resolution No. 18-01-04; A Resolution Amending and Approving the Assistant Town Manager and the Code Compliance Official Job Descriptions.

Trustee Metcalf moved to approve Resolution No. 18-01-04; seconded by Trustee Randolph. Motion carried unanimously.

RESOLUTION NO. 18-01-05; ELECTION JUDGES APPOINTMENT

Town Clerk Snyder introduced and there was read the title of the following proposed resolution and the entire text of said resolution was submitted in writing to each member of the Board of Trustees and the Mayor.

Resolution No. 18-01-05; A Resolution Authorizing the Town Clerk to Appoint Election Judges for the Town of Limon Municipal Election to be Held on April 3, 2018.

Trustee Parmer moved to approve Resolution No. 18-01-05; seconded by Trustee Metcalf. Motion carried unanimously.

RESOLUTION NO. 18-01-06; FTA CONTRACT

Town Manager Stone introduced and there was read the title of the following proposed resolution and the entire text of said resolution was submitted in writing to each member of the Board of Trustees and the Mayor.

Resolution No. 18-01-06; A Resolution Approving a FTA Section 5311 Subcontract, FY 20018/19, Between the East Central Council of Local Governments (ECCOG) and the Town of Limon for Public Transportation Services and Authorizing the Execution of Said Agreement.

Trustee Randolph moved to approve Resolution No. 18-01-06; seconded by Trustee Beattie. Motion carried unanimously.

ATTORNEY'S REPORT

Attorney Kimble had a busy month and thank the Board for the employee appreciation party.

ADMINISTRATION REPORTS

Chief of Police Yowell

- No new hire. Applicant declined the job offer.
- Body cameras
- Thanked the Board for the employee party

Assistant Manager Kiely

- Thanked the Board for the employee party
- Mary Jo Downey has retired from COG
- Questions associated with the Lincoln County Strategic Planning Process

Town Manager Stone

- Thanked the Board for employee appreciation party
- Code Compliance Officer position
- Two petitions for Town Board have been taken out
- Emergency road access
- Monday January 8 there will be a Board training for elections, and also for elections committee

MAYORS REPORT

Mayor Coonts appointed Trustee Parmer as Mayor Pro-tem.

She appreciated everyone attending the employee appreciation party and thanked everyone who attended the planning meeting with Neenan.

She reported that on ECCOG meeting she attended and that the postcards on broadband went out.

Mayor Coonts has been meeting with groups on the Grand Plan and they have been going well.

Assistant Manager Kiely will be retiring next month and we will be recognizing him at the Board meeting and there will be a reception on Wednesday February 21st.

TRUSTEES REPORT

Trustees Beattie, Randolph and Parmer enjoyed the employee appreciation party.

Trustee Randolph commented that the new railroad crossing is an improvement.

Trustee Beattie reported she has looked at the new trailer parks and it looks nice and is a good addition.

Tucker Thompson reported on the youth advisory committee meeting and thanked Recreation Director Stone and Sara Doll for their help. He enjoyed attending the Neenan planning meeting.

APPROVAL OF BILLS

Trustee Hoover moved to approve the bills that were submitted for the month of December; seconded by Trustee Parmer. Motion carried unanimously.

ADJOURNMENT

Trustee Parmer moved to adjourn at 8:13 p.m.; seconded by Trustee Metcalf. Motion carried unanimously.

TOWN CLERK _____

MAYOR _____