

**TOWN OF LIMON
BOARD OF TRUSTEES
Special Meeting
August 17, 2018
6:30 P.M.**

Notice of this meeting was posted at town hall on August 15, 2018.

Mayor Coonts called the meeting to order at 7:00 p.m.

ROLL

Town Clerk Chris Snyder called roll. Members of the Board present: Mayor Coonts; Trustees: Beattie, Ferree, Hendrix, Hoover, Parmer, and Randolph.

STAFF

Staff present: Town Clerk Snyder.

GUESTS

Steve Rabe.

PLEDGE OF ALLEGIANCE

HIRING PROCESS FOR TOWN MANAGER

Steve Rabe explained the hiring process needed for hiring a town manager.

TOWN MANAGER APPLICATION PROCESS AND HIRING TIMELINE

Trustee Parmer moved to approve the application process and hiring timeline presented by Steve Rabe; seconded by Trustee Hendrix. Motion carried unanimously.

RESOLUTION NO. 18-08-31; TOWN MANAGER JOB DISCRIPTION

Mayor Coonts introduced and there was read the title of the following proposed resolution and the entire text of said resolution was submitted in writing to each member of the Board of Trustees and the Mayor.

Resolution No. 18-08-31; A Resolution Approving the Town Manager Job Description.

Trustee Parmer moved to approve Resolution No. 18-08-31; seconded by Trustee Randolph. Motion carried unanimously.

ADJOURNMENT

Trustee Parmer moved to adjourn at 7:36 p.m.; seconded by Trustee Randolph. Motion carried unanimously.

TOWN CLERK _____

MAYOR _____